

AmeriCorps Member
APEP Outreach Assistant/Volunteer Coordinator
Position Description, 2011-2012
Children's National Medical Center
32hrs/ week

Service placement for the year 2011-2012 for the AmeriCorps member/s requested at Children's National Medical Center will be for the **Adolescent Prevention and Education Programs (APEP)** team. APEP is a branch within the Division of Adolescent and Young Adult Medicine that provides educational programming for youth ages 11-24 years, across the District. Under the umbrella of APEP there are several programs; Teens Against the Spread of AIDS (TASA), Today's New Teens (TNT), **Teen Life Clubs (TLC)**, Teen Talk, Waiting Room Education and Community Based Workshops. Most recently APEP has welcomed the addition of the **Focus on Youth with ImPACT (FOY)** and **Video Opportunities for Innovative Condom Education and Safer Sex (VOICES)** programs.

TLC serves youth ages 11-14 years with pertinent life skills pieces that empower the young person to: build healthy identities, make safe decisions regarding sexual activity and abstinence, how to be financially literate, violence prevention and community awareness.

FOY, serves youth ages 12- 15 years with a comprehensive sexual health curriculum that works with the youth over a period of 8 weeks per cycle and addresses the effect family structures have on decision making processes regarding sexual activity. The curriculum discusses topics such as HIV/AIDS, STIs and contraception. There is also a mandatory parent/guardian component – ImPACT, which is a one time session held before the 8 week rotation, with both parent and child. The session helps to address communication styles and barriers as to how parents can support their young person to make healthy sexual decisions.

VOICES, serves youth between the ages of 18-24 years. This program works with youth to address the matter of consistent and proper condom use, for every sexual encounter. The program is a one time 60min-75min session that includes the viewing of a film followed by a discussion about aspects of the film and how they translate to real life experiences when negotiating condom use. Participants are also educated on the many types of condoms available and shown a condom demonstration. Participants are encouraged to practice proper condom use and receive several different brands to try at home.

Supervisor:

Kerriann Peart
Staff Supervisor
Adolescent Prevention Education Programs
202.476.6018
kpeart@childrensnational.org

AmeriCorps Member position title: APEP Outreach Assistant/Volunteer Coordinator

Role description:

APEP Outreach Assistant/Volunteer Coordinator

- Provide co-facilitation for the VOICES program, up to 2 sites a week having 2 or more sessions; day or evening
- Plan for and attend health fairs, community meetings and educational workshops regarding youth reproductive health
- Work with the VOICES Coordinator to locate sites of interest for workshop and follow up with scheduling and planning for workshop sessions
- Recruit, and organize training for volunteers and interns in topics of youth engagement regarding reproductive health education
- Assist with data collection and entry as needed by the coordinator
- Facilitating clinic Waiting Room Education workshop sessions and Teen Talk program at the Adolescent clinic in main hospital
- Work 4-6hr shift with testing and counseling in the Adolescent clinic at the main hospital (collaboration with Youth Connection program)

*Some weekend sessions or activities will be planned for Teen Life Clubs and potentially for Focus On Youth with ImPACT, as the parent sessions/events usually have a good turn out on a Saturday. As such the corps member's schedule will be adjusted for that week.

Essential Functions:

The member/s will allow these programs to successfully connect with youth and their parents at a more consistent programming level as well as providing high quality curricula and program delivery. The individual/s will have to be able to work with multiple curricula, be familiar with variations in youth learning styles, have the ability to engage and support parents/guardians with the material covered in the programs; particularly TLC and FOY parents, be able to comfortably and effectively speak to youth about varied topics such as sex, abuse and identity and be able to actively suggest resources for support and further education.

Schedule:

Member/s is/are expected to work 32 hours per week with a break down of time as follows;

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Hours	10a-6p	10a-6p	Fifth day	10a-6p	10a-6p	As needed

The member/s will work a 32hr week, being actively involved with the three programs mentioned in this document. Their schedule will be flexible but follow a general Monday –Friday 10am-6pm, with some evening and Saturday involvement.

Professional Development:

- The supervisor, Kerriann Peart and the coordinator for VOICES; Ms. Sabrina Simms, will provide training on the curricula and materials used for the programs the member/s will be involved with.
- The supervisor will also provide training or resources (internal and external) around youth development and engagement, to strengthen the member/s skills and abilities in working with youth.
- Attendance at workshops and meetings that pertain to the member/s interest in the field of youth health or health in general.
- Resources for supporting the member/s development of skills and abilities they are seeking to strengthen.
- Support with building a network of other agencies or links within Children's itself, if interested, for future projects.
- Attending weekly meetings/briefings about department progress and processes
- Opportunities to coordinate nationally recognized HIV and AIDS awareness days, including but not limited to World AIDS Day and National HIV Testing Day

As a member of the APEP team working with these programs, it is encouraged to bring fresh ideas or approaches to the work that we do. So it would be welcomed for the member/s to actively bring ideas to planning meetings the team will have throughout the year.

*Member will only report to APEP Staff Supervisor for the TLC, FOY and VOICES programs. Any other collaboration with other HIV Services department members (for testing and counseling or assisting other HIV Services programs such as Youth Connections), will be directed and supported by the APEP Staff Supervisor.