

Professional References: Provide ONLY if not provided with your resume

Full Name: Relationship: Phone: ()
Company: Address: Known How Long?

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Previous Employment: Please start with your current or most recent employer

Company: Phone: ()
Address: Supervisor:
Job Title:
Responsibilities:
From: To: Reason for Leaving:
YES NO
May we contact your current employer?

Company: Phone: ()
Address: Supervisor:
Job Title:
Responsibilities:
From: To: Reason for Leaving:

Company: Phone: ()
Address: Supervisor:
Job Title:
Responsibilities:
From: To: Reason for Leaving:

Company: Phone: ()
Address: Supervisor:
Job Title:
Responsibilities:
From: To: Reason for Leaving:

Military Service: List type of education, training and work experience you received relevant to the job for which you are submitting this application

What type of education, training and work experience relevant to the job did you receive while in the military:

Applicant's Statement and Release

- *I hereby affirm that the information provided in this application, resume, and/or in interviews is true and complete to the best of my knowledge.*
- *I understand that my social media accounts may be viewed as part of the application process.*
- *I agree that falsified information or material omissions may disqualify me from further consideration for employment and may be considered justification for dismissal.*
- *I understand this application does not constitute an employment contract of any kind.*
- *I understand that an offer of employment by CCS is conditional pending receipt of satisfactory reference and criminal background checks.*
- *I give permission for my driving record/history to be checked and considered if applying for a position that requires me to drive. I understand that for positions in which driving is required, I must meet the insurability criteria in addition to providing my own schedule of insurance information before hire and on a regular and consistent basis upon applicable expiration date(s).*
- *I understand that CCS is a drug-free workplace and that employees' use of drugs on the job or working under the influence of drugs or alcohol is strictly prohibited, subject to possible reasonable suspicion testing, and may be grounds for termination.*
- *This application for employment shall be considered active for a period of time not to exceed one (1) year. Any applicant wishing to be considered for employment beyond this time frame can access our website for posted vacancies and/or inquire as to whether or not applications are being accepted at that time.*
- *I understand that if hired, my employment with CCS will be at-will, and both I and CCS will be free to terminate any employment relationship at any time, with or without notice or cause.*

I hereby acknowledge that I have read the above Statement and Release and understand same.

- ***I authorize persons, schools, my current employer (if applicable), and previous employers and organizations named in this application and/or resume to provide any relevant information that may be required, including the release of criminal and court records (whether privileged or not) to arrive at an employment decision, and I release all parties from any possible damages resulting from disclosing such information with or without prior written notice to me.***
- ***This authorization to furnish information is executed in consideration of my possible employment with The Center for Community Solutions, and shall serve as a release of all liability to all parties furnishing such information. A photocopy of this release shall be considered as effective and binding as the original hand executed copy.***

Signature: _____

Date: _____

HUMAN RESOURCES ONLY

- 1.
- 2.
- 3.
- 4.

The Center for Community Solutions, 1501 Euclid Avenue, Suite 310, Cleveland, OH. 44115

www.communitysolutions.com

An At Will, Equal Opportunity Employer M/F/V/D/SO