

## Hamilton Advisory Committee 7.20.20

### Attendance

Emily Campbell	David Elkins	Kevin Holt
Taneisha Fair	Ashley Clonchmore	D’Vaughn House
Kate Warren	Jaasiel Chapman	Amanda Beck-Meyers
Hope Lane	Natalie Qualkenbush-Frye	Charles Abernathy
Midge Hines	Shana Merrick	David Spatholt
Mary-Beth Donica	Jenny Mooney	Carl Fichtenbaum
Molly Simpson	Lakshmi Prasad	Michael Sharp
Linda Seiter	Todd Rademaker	
Melissa Federman	Jan Stockton	

### Agenda

#### I. Review of Working Groups and Co-leads

- a. MSM/Transwomen: Lakshmi Prasad, Todd Rademaker
- b. PWID: Linda Seiter, Shana Merrick
- c. PLWHA: Melissa Federman, Hope Lane
- d. High Risk Heterosexual: Midge Hines

#### II. Survey

- a. Work within groups to discuss the main things you want to know from each group and send to CCS to help narrow down the questioning
- b. Protocols for quality in survey?
  - i. Not planning to do an IRB (institutional review board) process
  - ii. Will be used more so for qualitative data used to inform EHE plan
- c. **Deadline:** Working groups have draft surveys submitted by Aug 3<sup>rd</sup>
- d. **Deadline:** CCS will have aim to have it completed by Aug 10<sup>th</sup> to distribute
  - i. CCS will send out a pdf of final survey to larger advisory committee to distribute
  - ii. Aiming to have surveys being open for about 2 weeks starting in Mid-August
- e. No current plans to translate materials to multiple languages
  - i. If orgs have resources to help with distributing survey to those who do not have English as their first language, etc. they can share with CCS
  - ii. Can also let CCS know if may be interested in materials being translated, etc.
- f. Could think about having the survey focus on social determinants of health
  - i. **Action Item:** Charles will email CDC best practices out to group

### III. Future Meetings

- a. 2<sup>nd</sup> & 4<sup>th</sup> Monday until December; invite coming soon
  - i. 2<sup>nd</sup> Mondays will be for larger Advisory Committee
  - ii. 4<sup>th</sup> Mondays will be available for smaller working groups to meet on Zoom

### IV. Statewide Focus Groups

- a. **Black and Brown PLWHA: Mon, Aug 3<sup>rd</sup>; 4-5pm**
  - i. **Facilitator: Bryan Jones**
- b. **Tran/Nonbinary Focus Group: Wed Aug 5<sup>th</sup>; 4-5pm**
  - i. **Facilitator: Devinity Jones**
- c. **DIS: Thurs, Aug 6<sup>th</sup>; 4-5pm**
  - i. **Facilitator: CCS Staff**
- d. **Case Managers: Thurs, Aug 13<sup>th</sup>; 4-5pm**
  - i. **Facilitator: CCS Staff**
- e. Looking to add one for youth as well
- f. Think about adding one for testing counselors
  - i. Is there a broader name for those who might be considered within DIS category as it is different in each jurisdiction
- g. Other medical professionals/doctors (Need to be scheduled a month ahead of time)

### V. Incentives

- a. Offering \$25 gift cards for those who participate in a deeper way beyond the survey
- b. Let CCS know of any focus groups that working groups want to hold, so CCS can figure out if incentives will be possible
- c. Walmart, Amazon, and one other local shopping option

### VI. EHE Website Resource Page

- a. Can be found at: <https://commsols.com/EHE>
- b. Has basic info about the project and its goals
- c. Contact info for coordinators
- d. Minutes from all meetings and slide presentations
- e. Has a link to other jurisdictional plans across the entire USA that are already formed or in process

### VII. Situational Analysis

- a. Includes epidemiology, current programs in Hamilton, existing gaps
- b. Melissa Federman will share with larger Advisory Committee on August 10<sup>th</sup>

### VIII. July 27<sup>th</sup>

- a. PWID, MSM/Transwomen, HRH plan to use this date as a meeting
- b. **Action Item:** Taneisha will send a reminder