

Hamilton EHE Advisory Meeting 11.23.2020

Attendance

Emily Campbell	Tim Frey	Ryane Sickles
Kate Warren	Todd Rademaker	David Elkins
Taneisha Fair	Lakshmi Prasad	Jan Stockton
Midge Hines	Cameron Grollmus	Dr. Carl Fichtenbaum
Adam Reilly	Shana Merrick	Charles Abernathy
Mary Beth Donica	Hope Lane	Laurie Rickert
Suzanne Bachmeyer	Molly Simpson	

Agenda

- I. **Planning Virtual Stakeholder Meeting**
 - a. Needs to happen in early December
 - b. \$25 gift card incentives can be provided
 - c. For those who pop in late, someone can be assigned to collect their feedback quickly as breakout happen
 - d. Consider sending out slides so people can send in feedback and can do so thru a survey
 - e. Individual breakout rooms cannot be recorded for viewing
 - f. Lakshmi can use upcoming focus groups she be apart of to gain some feedback then
 - g. There can be more opportunities to gather community feedback later in the process (e.g. next year, etc.)
 - h. Consider providing info to individuals on how to join on their phone

- II. **Logistics: Dates, Facilitators**
 - a. Request: do both in evening? One on a Thursday evening?
 - i. Usually 5-7:30pm
 - ii. Could do one during the syringe exchange to have people do it at that time to help increase access, or have people use Wi-fi while in the car at Caracole SSP
 - b. Week of Dec 14th at the latest
 - i. Do **Thurs, Dec 10th @ 5:30-6:30pm**, and **Fri, Dec 11th @ 2-3pm**
 - c. Adam Reilly volunteered to help with facilitating/notetaking
 - d. Individuals may not have permanent addresses
 - i. Action Item: Emily C. can chat separately with members about trying to have some on hand
 - e. Will also post slides of strategies on Hamilton EHE site, with feedback form
 - f. Flyer will be sent out for committee to share, and a request for some to help facilitate/take notes
 - g. Matrix survey also being sent out for members to take