



Lakewood Steering Committee Meeting (11.17.21)

This meeting took place virtually via Zoom.

Attendees

- Loren Anthes
- Dave Baas
- Kristin Broadbent
- Emily Campbell
- Patti Carlyle
- Mary Anne Crampton
- Kirstin Craciun
- Antoinette Gelsomino
- Kate Ingersoll
- Shawn Leininger
- Emily Muttillio
- Natasha Takyi-Micah
- Eboney Thornton
- Angelina Steiner

Agenda

I. Committee Membership—Loren Anthes

- a. Ensure that the Advisory and Steering committees represent the diversity and meet the needs of the community.
 - i. Since the last meeting one new member was added to the Steering committee: **Angelina Steiner**.
 - ii. There are pending membership requests for both the Advisory and Steering committees, with an expectation of having confirmations December 2021.
 - iii. **Action item:** A recommendation was submitted and approved to freeze any additional membership recruitment, not including those that are pending, until 2022.

II. Capacity Mapping—Loren Anthes

- a. Members of both the Steering and Advisory committees will receive an online survey request regarding the availability of resources (listservs, mailing lists, public use spaces) that would benefit and support the work of the CHNA/Action plan.
- b. Community outreach.

- i. The committee discussed the best way to engage and update the community on the progress of the CHNA.
 1. The committee agreed that it would be beneficial for Community Solutions staff to attend community events, like Light-up Lakewood.
 2. **Action Item:** Community Solutions’ staff will discuss the best way to collect contact information for interested Lakewood residents. They will also create a two sentence “elevator speech” that committee members will use to quickly and efficiently explain the project when engaging the public.
 3. **Action Item:** Community Solutions’ staff and Steering committee members will engage in a windshield survey—an informal survey where people drive around the community and record their observations—individually and in groups to get a more visual context of the city’s current health capacity.

III. Research Methodology—Emily Muttillo

- a. The committee reviewed Live Well Lakewood and explored comparison assessments methodology: **Old Brooklyn** (Cleveland, OH), **Tiffany Neighborhood** (St. Louis, MO), **Greenville** (SC), **Cambridge** (MA) and **Boston** (MA). The Tiffany and Cambridge neighborhoods/cities has the most similar qualities to Lakewood.
 - i. The committee would like to see a version of the Cambridge, MA model utilized for the CHNA neighborhood meetings.
 - ii. They also think the Boston, MA framing question “How can we achieve racial and ethnic health equity,” should be included as an overarching question in the project.
 - iii. The committee would like for Community Solutions’ staff to ensure that the assessment considers the strengths of the community and its residents, not just the weaknesses.
- b. The committee also discussed ways to engage hard-to-reach residents.
 - i. Create and utilize an asset-based development model that can help with outreach.
 - ii. Advisory and Steering committee members will be asked to help identify and engage the talents of those who can assist with certain aspects of the project.

IV. Next Steps

- a. The Committee discussed rescheduling November and December meetings due to upcoming holidays.
 - i. **Action Item:** The committee agreed to reschedule the November and December 2021 committee meetings.